

Notice of Meeting

Buckinghamshire County Council and Surrey County Council Joint Trading Standards Service Committee

**Date & time**

Thursday, 28
September 2017 at
11.30 am

Place

Mezzanine 2, County
Hall, Aylesbury,
Buckinghamshire,
HP20 1UA

Contact

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This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Joss Butler on 020 8541 9702.

Members of the Committee

Ms Denise Turner-Stewart (Cabinet Member for Communities, Surrey County Council) (Co-Chairman) and Noel Brown (Cabinet Member for Community Engagement and Public Health, Buckinghamshire County Council) (Co-Chairman)

Advisory Members:

Mr Richard Walsh (Surrey County Council) and Anne Wight (Buckinghamshire County Council)

AGENDA

1 APOLOGIES FOR ABSENCE

To receive any apologies for absence and substitutions.

2 MINUTES OF THE PREVIOUS MEETING, 29 MARCH 2017

(Pages 1
- 8)

To agree the minutes of the previous meeting, held on 29 March 2017.

3 DECLARATIONS OF INTEREST

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter

- (i) Any disclosable pecuniary interests and / or
- (ii) Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting

NOTES:

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner)
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.

4 PROCEDURAL ITEMS

MEMBERS' QUESTIONS

The deadline for Member's questions is 12pm, four working days before the meeting (Friday 22 September 2017).

PUBLIC QUESTIONS

The deadline for public questions is seven days before the meeting (Thursday 21 September 2017).

5 PETITIONS

The deadline for petitions was 14 days before the meeting and none have been received.

6 FORWARD WORK PROGRAMME

(Pages 9
- 12)

To review and agree the Committee's Forward Work Programme

- 7 ACTION REVIEW** (Pages 13 - 16)
To review and agree the Committee's action tracker.
- 8 ENFORCEMENT POLICY** (Pages 17 - 28)
The Trading Standards Joint Committee is asked to review and endorse an updated Enforcement Policy for use by the Buckinghamshire and Surrey Trading Standards Service (the Trading Standards Service).
- 9 PERFORMANCE AND JOINT SERVICE BUDGET REVIEW** (Pages 29 - 58)
The Buckinghamshire County Council and Surrey County Council Trading Standards Service Joint Committee is asked to note the performance of the service for financial year from April 2016 to March 2017.
- 10 TRADING STANDARDS TOBACCO WORK** (Pages 59 - 66)
This report considers the Service's work in relation to tobacco and is not restricted only to its sale to children and young people.
- 11 SERVICES TO BUSINESSES** (Pages 67 - 104)
The purpose of this document is to inform and update the Buckinghamshire County Council and Surrey County Council Trading Standards Service Joint Committee in relation to the current services offered to businesses.
- 12 TRADING STANDARDS SCAMS WORK** (Pages 105 - 122)
This report summarises the wide range of approaches, interventions, and partnerships through which we aim to both protect victims, prevent crime, and bring perpetrators to justice.
- 13 DATE OF THE NEXT MEETING**
The next meeting of the Buckinghamshire County Council and Surrey County Council Joint Trading Standards Service Committee will be held on 29 March 2018.

David McNulty
Chief Executive

Published: Wednesday 20 September 2017

MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE

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